

SMART EXPECTATIONS

STUDENT EXPECTATIONS

The philosophy for behavior of the students at St. Laurence School comes straight from the teachings of Jesus. Love your God with all your heart, soul, mind, and strength and love your neighbor as you love yourself. Keeping Jesus' Law of Love as our model, the student will strive to be that person who cares for God, him/herself, and for the whole school community. The discipline philosophy at St. Laurence School holds that all students are expected to be responsible, safe, and respectful.

In order to maintain these tenets, St. Laurence School maintains a learning environment where every student has the opportunity to work towards his/her greatest potential. The students need to have a learning environment that is safe and conducive to learning. Students are responsible for their own learning with guidance and direction from the school staff. No student has the right to interfere with others in their pursuit of their education. All expectations are developed and enforced with this thought in mind. Parental and community support are an essential part in keeping these expectations.

At St. Laurence we believe that the success of any policy or project depends on the implementation by all people concerned. Follow through and support from parents is essential.

BE RESPECTFUL

➤ I will

- Show respect to school personnel and other students
- Be honest and truthful
- Be considerate of others
- Be responsible for my actions
- Use good manners
- Always do my very best
- Be attentive and engaged in class

➤ No

- Arguing or talking back
- Rudeness
- Temper tantrums
- Inappropriate language
- Disrespecting school or personal property
- Invading another's personal space
- Bullying
- Respect others personal space

BE SAFE

- No grabbing, hitting, or fighting
- Walk in hallways and classrooms
- Stay in designated areas
- Use proper safety regulations when using tools

BE RESPONSIBLE

- Arrive to school on time and take care of make up work
- Follow directions of the adults in charge

Stay on task

Complete homework assignments on time and/or spend 30 minutes outside of school reading or being read to

Take care of school property and the property of fellow students and adults

PARENT'S ROLE IN EDUCATION

We believe that parents are the primary educators of their children. We at St. Laurence consider it a privilege to work with parents in the education of their children. Neither parents nor teachers can doubt the sincerity of the other in their efforts to help children in his/her education. Therefore, it is vital that parents and teachers communicate so that differences do not occur that would undermine the authority of either. Evidence of mutual respect between parent and teachers will model mature behavior and foster lasting relationships. Parents should make a complete investigation of any incident occurring at school before reaching any conclusion by contacting the teacher first. Let us make a commitment to partnership as we support one another in the wonderful task of helping children become the best person he/she is capable of becoming.

Parents as Partners

As collaborators in the educational process at St. Laurence, we offer the following guidelines in helping make your child/ren more successful at school.

Set rules and limits so your child/ren:

- Goes to bed early on school nights

- Eats a good breakfast

- Arrives at school on time with all homework and materials

- Is dressed appropriately according to the dress code and for the weather

Set a good example by:

- Stressing the importance of a good education

- Making sure students arrive to school on time and are picked up on time

- Participating in Parent/Teacher meetings

- Notifying school when your child will be absent or late

- Notifying school when a change of address or phone number occurs

- Informing the school of any special situations which may arise

- Meeting all financial obligations to the school

- Teaching your children to be accountable for their actions and that there are consequences for behaviors

PLAYGROUND

Students will spend time outside during their recess so it is important that students dress for the weather. Please send your child to school with hats, coats, boots, gloves, etc. when the weather changes.

All activity on the playground must exemplify Christian courtesy and consideration for others. This is a time for physical activity and recreation. Students are encouraged to participate in group activities. All injuries must be reported to the school office immediately. The teachers will review the playground rules during the first week of school and periodically during the school year. Review the following playground rules with your children.

Playground Rules:

- Children are to follow all directions of the recess monitors.
- Children should not take out electronic equipment to the playground.
- Use playground equipment properly and safely. Stay off the top of the green tunnel.
- Only one child at a time on the fireman's pole. Be sure the area is cleared.
- Go down the slides feet first.
- No jumping off the equipment.
- The concrete is reserved for games and jump roping.
- Wood chips are not to be used as a weapon or thrown.
- The throwing of snow, wood chips, rocks, dirt, etc. is NEVER permissible.
- Children are not to play near or on the bike racks or the steel grates next to the building.
- Children must obtain permission before leaving the playground area (that includes going to the rest room or to the classroom.)
- Railings and fences are not used for climbing or resting.
- Two students are allowed on the tire swing at a time (two swinging and one pushing).
- Only one student may push another student on the swings.
- Students should wear shoes that cover the toes and feet.
- Students are not allowed in the equipment shed without permission.
- All toys, equipment, coats, gloves, hats, lunch boxes, etc. must be picked up before students return inside.
- Wear appropriate outdoor clothing and footwear.
- Follow the agreed upon rules for all games.

Procedures for Before and After Recess:

- Children are to line up quietly before and after recess.
- When recess begins, children are to walk until reaching the gravel area. At the end of recess, they are to walk to line up.
- **When the bell rings, freeze and stop talking.** Then pick up any equipment or articles of clothing in your vicinity. The second bell will indicate to the children it is time to line up. The students will walk to line when they reach the concrete area.

LUNCHROOM EXPECTATIONS

I will

- Observe good table manners
- Use my inside voice
- Take turns
- Keep hands and feet to myself
- I will not throw, flip, or spit food
- I will not beg/share food from other students
- Ask politely to be excused from the table
- Leave the table and surrounding area clean
- Place trash in proper containers
- Scrape trays in trash container (if directed to)
- Depart the lunchroom in an orderly manner

DRESS AND APPEARANCE CODE

Students of St. Laurence School are expected to dress appropriately and in good taste. Appropriate attire enhances a child's self-esteem and enhances the learning environment. It is the responsibility of parents to see that their children dress in accordance with health and safety standards and that they adhere to and support the school's dress and appearance code. We encourage students to wear neat, well-fitting clothes with shirts tucked in, if overly long, and pants fitting well. As a rule, wear t-shirts on Friday. Mass day is considered "**dress up**" day for the students and teachers. Everyone is expected to look his/her best. No jeans for Mass. Students will be allowed to change at morning recess. On Holy Days and Special Masses (September 8, Mary's birthday for example) we are asking that students attending Mass wear white shirts or blouses with nice slacks or skirts (no jeans). Tuesdays will be Spirit Day when children should wear their St. Laurence shirts and hoodies. Most Fridays will be a "casual day" when t-shirts with appropriate logos and wind pants may be worn. The school may have a "theme" for dress on some Fridays. Students making public appearances such as school programs or concerts are required to meet more stringent dress and appearance regulations. A good rule of thumb; if the hemline is above your fingertips when standing, it is too short to wear to school. As another rule girls should wear shorts with dresses that are above the knees. Shorts may be worn on days when the temperature is to be 60 degrees or higher (usually in August, September, and May)

The following is a list of **unacceptable** attire. Students who consistently violate the dress code will need to call their parents for a change of clothes:

- T-Shirts and sweatshirts that are ill-fitting or ragged or with derogatory, vulgar, or disrespectful slogans, pictures, or logos
- Short shorts, skirts, or dresses that reveal the thigh (leggings or shorts will be worn underneath)
- Halter tops, spaghetti strap shirts, or belly shirts (no bare shoulders or midriff)
- Mesh shirts, jerseys, baggy tee shirts
- Tight fitting or revealing clothes
- Pants below the waist
- Cutoffs, athletic shorts, mini-skirts, or tops with low necklines
- Wheelie or twirly shoes, cleats, high heels
- Flip flops, sandals, and open-toed shoes are not to be worn on the playground
- Hats of any kind may not be worn in the building
- Fake nails, dangling earrings, extreme hair styles
- No raggedy or torn jeans or shirts

The first time a student violates the dress and appearance code a warning will be given and a written notification will be sent home. Subsequent violations of the dress and appearance code will require the student to call a parent during school hours to bring a change of clothing to the student.

The pages that follow specifically outline the expectations as well as the consequences for inappropriate behavior. Please read through the SMART Christian Behavior Plan with your children. Then you and your children will sign and return The Agreement page to your teacher.

SMART Students' Christian Behavior Plan

I begin each day in the Smart (Green) Zone (regardless of what happened yesterday)

I stay in the SMART Green (Go) Zone by:

- ✓ Being respectful to others
- ✓ Listening actively and attentively
- ✓ Following directions
- ✓ Waiting my turn to speak
- ✓ Being prepared for school and the next subject
- ✓ Allowing other students to work quietly
- ✓ Using appropriate language
- ✓ Being in my assigned area
- ✓ Working on my assigned task
- ✓ Turning in assignments on time and doing my best work
- ✓ Having my home folder or planner for the start of the school day
- ✓ Using my indoor voice in the school
- ✓ Being quiet and well-behaved while waiting in line
- ✓ Being cooperative during special classes, at assemblies, at recess, and at lunch
- ✓ Following the school rules and the classroom rules
- ✓ Getting to school on time
- ✓ Making up work that is missed due to absence

If I choose not to follow these Christian behaviors, I may leave the SMART Green Zone and move into the Yellow (Caution) Zone.

If I continue to choose not to follow these Christian behaviors, I may move to the Red (Stop) Zone. If I move to the Red Zone, I will need to complete a PLAN Sheet (See Appendix A) before leaving the school.



I will be rewarded for my Christian behavior.

Each day or week I choose to remain in the SMART Green Zone, my parents will be informed. A reward system will be set up by the classroom teacher.

If I move myself to the Yellow (Caution) Zone, the classroom teacher may provide me with tools for improving my behavior. Staying in either the Green Zone or the Yellow (Caution) Zone may bring you and/or your classmates a weekly or monthly reward.

If I choose to move to the Red (Stop) Zone, I will be given a Plan Sheet to complete. I will write (or tell) what I did and how I plan to make better choices in the future.

For Every Month:

1st Plan Sheet – Student and Teacher sign.

2nd Plan Sheet—Student, Teacher and Parent Sign. A Behavior Contract will be put in place.

3rd Plan Sheet—Student, Teacher, Parent, and Principal sign. In addition to continuing the Behavior Contract, a Daily Behavior Monitor may be put in place.

4th Plan Sheet—The Consequences of the Behavior Contract will be put in place. (It could result in privileges taken away or In School Suspension.)

All Plan Sheets will be kept on file by the Classroom Teacher.

IF A STUDENT CONSISTENTLY RECEIVES PLAN SHEETS (IN OTHER WORDS, NO SIGNIFICANT IMPROVEMENT IN BEHAVIOR), THEN ST. LAURENCE SCHOOL RESERVES THE RIGHT TO REMOVE THE STUDENT FROM THE SCHOOL.

MAJOR BEHAVIOR INFRACTIONS

Major behavior infractions result in immediate removal from the classroom and a call to the parents. Major behavior infractions include:

- Inappropriate, abusive, or foul language or gestures
- Harassment/bullying
- Fighting, physical aggression, or other out of control actions
- Truancy (absent from school with no excuse or leaving the school grounds without permission)
- Threats
- Stealing
- Vandalism (Deliberately defacing or destroying school property or property of others)
- Weapons
- Cheating
- Drugs/Alcohol/ Tobacco
- Inappropriate use of the internet

These Major Infractions may call for a conference with the parent, in or out of school suspension, or, if the situation warrants, expulsion.

Appendix A

**St. Laurence School
Christian Behavior
PLAN SHEET**

Plan Sheet # _____ Month _____ Student _____

1. I received this Plan Sheet

because _____

2. I should

have _____

3. A better choice would

be _____

Student Signature _____ Date _____

Other Signatures

Partnership Agreement (Sign below and return to school by September 2nd)

✓ **The school agrees to:**

- ✓ Provide a safe learning environment with no bullying from anyone. Provide students with the equipment and materials for the students to learn; develop rules and standards that will contribute to the safety of the students and that will cause effective teaching and learning. Provide effective communication links between all parties that promote understanding and mutual respect. Work with teachers and parents to provide ways to promote better teaching and parenting.

✓ **Teachers agree to:**

- ✓ Provide a safe environment where all children are treated fairly and with respect; teach the Wyoming State Standards. Provide ongoing assessments and keep parents informed about those assessments. Keep parents informed about classroom happenings and your child's behavior and academic progress. Be professional in your dealings with parents and children. Be professional at all times with regard to confidentiality. Be at school 15 minutes before work and stay 20 minutes after work and be available to work with students and talk informally to parents. Set up conferences with parents when necessary to discuss student behavior and academics.

✓ **Parents agree to:**

- ✓ Have your children to school on time and with a healthy, nutritious breakfast and, if needed a lunch as well. Provide your children with a quiet study area, or for younger students, provide learning time with your children. Communicate with teachers about your child's short term and long term needs. Keep the school updated about family situations especially changes in address, phone numbers, as well as any home situation changes (family members leaving or returning, changes in jobs, etc.) Provide children with 10 hours of sleep on school nights. Unless your child is ill or there is a family emergency, children should be at school. Stress the importance of good attendance and promptness. When the student is absent, see that any make up work or activities that were missed are completed in a reasonable amount of time and give the teachers reasonable time to prepare work for prearranged absences.

✓ **Students agree to:**

- ✓ Show respect to all adults that assist them throughout the day. Be attentive during class and always do your very best. Show respect towards all the students with no put downs or hurtful remarks. Come to school on time ready to learn with a good breakfast and plenty of rest. Complete your homework and/or spend at least 30 minutes reading or being read to. Be responsible for your actions from completing assignments to admitting to your mistakes. Take care of the school property by picking up after yourself and treating things that aren't yours with the utmost respect and care. I have read the above agreement and the SMART Expectations, and I will do my very best to carry out my responsibility in keeping with the Agreement to make St. Laurence School a safe, loving environment for all.

Parents' Signatures _____

Students' Signatures _____

Teacher's Signatures _____

Principal's Signature _____

